SELLING YOUR HOME

HOME REPAIR AND CLEANING CHECKLIST

EXTERIOR:	WINDOWS:
\square Remove peeling and chipped paint; replace	☐ Clean all windows inside and out.
with a fresh coat.	\square If needed, add a fresh coat of paint to the window
\square Fix loose trim and fencing.	trims and sills.
☐ Clear gutters and downspouts.	\square Make sure all windows open and close easily.
☐ Make sure there is good exterior lighting and all walkway lights and front-door lanterns work.	Replace cracked windowpanes and those with broken seals.
\square Clean and repair the roof as needed.	☐ Make sure window screens are clean and secure; replace any screens with holes or tears.
\square Clear garage of clutter and tidy shelves.	
\square Inspect chimney for cracks and damage.	ENTRY:
YARD:	☐ Clean entryway floors and area rugs.
☐ Mow and trim grass; re-seed and fertilize where necessary.	☐ Downsize clutter in the entry and entry closet to give the appearance of spaciousness.
☐ Prune all overgrown trees and shrubs.	☐ Double-check entry lighting to make sure
☐ Weed flower beds. Remove or replace dead or diseased plants, shrubs and trees.	it works.
\square Clean grease and oil stains from driveway.	THROUGHOUT:
	☐ Clean all floors, carpets, walls and trim.
DECKS/PATIOS:	Replace burned-out light bulbs.
\square Paint or stain worn areas on wood decks.	Empty trash.
Remove grass growing in concrete cracks; sweep off debris from shrubs and trees.	Remove family photos, valuables, and prescription drugs.
☐ Clean all deck rails and make sure they're secure; replace missing slats or posts.	KITCHEN:
☐ Clean outdoor furniture.	Make sure countertops, grout, and sinks are clean and stain-free. Replace grout as needed.
FRONT DOOR:	☐ Fix dripping faucets.
\square Polish or replace the door hardware so it shines.	Organize pantry and cupboards so they appear clean, neat and spacious.
\square Add a fresh coat of paint to get rid of nicks.	☐ Make sure the refrigerator and freezer are defrosted
☐ Clean the glass on the storm door; make certain the screen is secure.	and free of odors.
Make sure the doorbell operates properly and there are no squeaks when the door opens and closes.	\square Clean the oven and cook-top thoroughly.
	☐ Set the table.











LIVING/FAMILY/DINING ROOMS:	BEDROOMS:
\square Give rooms a fresh coat of paint as needed.	\square Repair cracks in ceiling and walls.
☐ Repair cracks and holes in ceiling and walls.	\square Apply a fresh coat of paint if necessary.
☐ Make sure all wallpaper is secure.	☐ Make sure wallpaper is secure.
Repaint any woodwork that is worn or chipped.	Clean draperies and blinds; open them to maximize light.
☐ Clean or replace draperies and blinds; open them to maximize light.	☐ Put away toys, clothes, and clutter.
\square Make sure draperies and blinds open and close.	☐ Neatly make up the beds.
☐ Steam-clean carpets. Clean rugs and wood flooring, and remove any stains or odors.	BASEMENT:
☐ Position the furniture to showcase the size and space of the room.	Check for water penetration or dampness; call for professional repairs if necessary.
 □ Remove and replace any attached items, such as chandeliers and draperies, that you wish to move with you. □ Put away toys and hobby supplies; remove extra magazines and books from tables. 	Get rid of musty odors.
	\square Clean furnace, hot water heater, and drains.
	☐ Make sure light fixtures work.
	Arrange storage area in a neat and organized manner.
BATHROOMS:	☐ Make sure stairway handrail is secure.
☐ Make sure sinks, tubs, showers and countertops are clean and free of stains.	TIDY EXTRAS:
Repair any leaky faucets.	Use air fresheners or bake treats to make the house smell good.
Remove grout and soap stains from tile.	Plant flowers to brighten a walkway and enrich the entry.
Replace any missing or cracked tiles or grout.	
☐ Make sure all joints are caulked.	\square Remove any indoor houseplants that are
Make sure all fixtures, including heat lamps and	brown or losing their leaves.
exhaust fans, are operating.	Remove all "fixer" cars, campers and boats
☐ Install a new shower curtain and buy matching towels.	from the property.
Store all supplies, such as toilet paper, shampoo bottles and cleansers, out of sight.	☐ Tidy and declutter all closets.
	☐ Hide or get rid of worn-out throw pillows.
	☐ Store pet supplies.
	☐ At night, turn on the porch light and outdoor lighting. Buyers often drive by homes they are considering at various times of day.

